



Water Committee Minutes

January 14, 2026

8:30 A.M.

Committee Members Present:	Bryan Keller, Chair; Environmental Management Director Vanessa Tigert, Vice-Chair; Water System Director Steve Rapson, County Administrator Jim Poff, Citizen Representative William Yarde, Citizen Representative
Absent:	Jeff Hill, Chief of Fire & Emergency Services Vacant, Citizen Representative
Committee Non-Voting Members:	Dennis Davenport, County Attorney Aaron Capelouto, Arcadis Eric VanDeventer, Arcadis
Staff Present:	Susan Lee, Water Production & Operations Manager Carrie Gibby, Business Operations Manager Emily Larrimore, Laboratory & Compliance Specialist Ben Martin, Plant Maintenance Manager Lindsey Choisnet, Engineering Technician

Call to Order

The meeting was called to order by Chair Bryan Keller at 8:31 A.M.

Acceptance of Agenda

Bryan Keller moved to add two items at the beginning of the agenda: to vote in a new Chair and Vice-Chair for the 2026 calendar year. Vanessa Tigert seconded the motion. The motion passed unanimously.

1. Election of Water Committee Chair for the 2026 calendar year
Vanessa Tigert nominated Bryan Keller to remain as Chair of the Water Committee for the 2026 calendar year. Steve Rapson seconded. The motion passed unanimously.
2. Election of Water Committee Vice Chair for the 2026 calendar year

Steve Rapson nominated Vanessa Tigert as Vice-Chair of the Water Committee for the 2026 calendar year. Jim Poff seconded. The motion passed unanimously.

3. Approval of the October 29, 2025 Meeting Minutes

Vanessa Tigert moved to approve the minutes from the October 29, 2025 meeting. Jim Poff seconded. The motion passed unanimously.

4. System Updates

Plant Operations

Ben Martin presented an overview of the completed Lake Kedron Telescoping Valve Project, which improves water quality by allowing operators to adjust the depth at which water is withdrawn from Lake Kedron before flowing into Lake Peachtree.

The telescoping valve provides operational flexibility to select intake depth as conditions change, supporting long-term water supply operations and improving raw water quality. The project is expected to reduce treatment challenges related to algae, taste, odor, and iron.

Emily Larrimore provided additional context on anticipated water-quality benefits and noted that measurable results will be evaluated over time, with meaningful data expected during the late spring and summer months. She will return to the Water Committee with findings once sufficient monitoring data is available.

Susan Lee advised that Lake Peachtree has an unused treatment capacity of approximately 4.5 million gallons per day due to prior taste and odor issues. While carbon treatment will still be required, the telescoping valve is expected to reduce the amount of carbon needed for taste and odor control.

Ms. Lee also provided updates on other Plant Operations projects, including:

- The chemical systems upgrade, which is nearing completion of the design phase.
- The Supervisory Control and Data Acquisition (SCADA) project, which will allow improved pacing and remote control of coagulant feed pumps.
- The Crosstown Generator Project, which is anticipated to be completed by the end of 2026 or early 2027. Groundbreaking is expected once Atlanta Gas Light installs the gas feed, anticipated in the next quarter.

Business Operations

Carrie Gibby provided updates from the Customer Support division. Customer-facing hours are now 8:00 AM – 4:00 PM. The Water System transitioned its third-party payment provider from Paymentus to Tyler Payments, and in-office payment processing now accepts credit card payments.

Through the MyWaterHub customer portal, customers can now schedule payments, view consumption, and staff can see payments in real time. Previously, payment processing data was available on a next-day basis.

Ms. Gibby also noted that staff are currently working on the annual Water Loss Audit, which is due March 1, with the goal of completing the audit prior to the start of the budgeting process.

Field Operations

Ms. Gibby reported that the Water System currently does not have a Field Operations Manager, Field Operations Assistant Manager, or Foremen. To support day-to-day operations, Ms. Gibby and Ms. Tigert have temporarily relocated to the Field Operations building in Peachtree City.

Staff have implemented a new process to identify, prioritize, and assess potential leaks and communicate expected response timelines to customers. Over the past two months, approximately 40 potential emergency leaks have been investigated and prioritized.

Ms. Gibby outlined how staffing constraints can impact response times, particularly when crews are addressing higher-priority main breaks affecting larger service areas. Interviews have recently been conducted to hire additional technicians. Within Infrastructure Maintenance, only one employee currently has substantial institutional knowledge, and that employee is expected to retire within the next 18 months.

Ms. Gibby also shared that assistance from Public Works, Building & Grounds, and the Water Plant Maintenance Department has expanded on-call coverage, reducing staff on-call rotations from every third week to approximately every eleventh week.

5. Director's Report

Ms. Tigert advised that the Water System continues to advertise to fill one Citizen Representative vacancy on the Water Committee.

Ms. Tigert also discussed ongoing efforts to address recurring leaks, including evaluating Pressure Reducing Valve (PRV) replacements and system pressure issues in areas such as the Peachtree City zone. She noted that the Water System has budgeted approximately \$130,000 for a hydro stop insertion valve system, which includes equipment and manufacturer-provided training. Training is anticipated in late February, with installation to be performed by staff under manufacturer oversight.

Ms. Tigert added that a PRV was recently installed in the Village Park area to address repeated water main breaks.

6. Public Comment

No action taken.

7. Committee's Comments

Steve Rapson recognized Bill Holland for his four years of service as a citizen representative on the Water Committee. Staff are preparing a token of appreciation

to acknowledge his service.

Adjournment

Vanessa Tigert moved to adjourn the January 14, 2026 Water Committee meeting. Steve Rapson seconded the motion. The motion passed unanimously.

The January 14, 2026 Water Committee meeting adjourned at 9:24 A.M.



Bryan Keller, Chairman

The foregoing minutes were duly approved at the regular Water Committee meeting held on the 18 day of March, 2026.



Lindsey Cholsnet, Water Committee Clerk